

Northwold & Whittington Parish Council

Minutes of the Full Council Meeting held at Northwold Village Hall Thursday 8th February 2024, at 7.30pm for the purpose of transacting the business listed on the agenda below.

Present: Cllrs A Bennet (Chair), N Nickles, G Rayner, A MacMullen,
T MacMullen, G Gillett, S Smith S Randell and M Gillett.

Public: 0

Clerk: D.Joy

MINUTES

The Chair informed members that the meeting was being recorded.

01 Apologies for Absence

Cllr Jenkinson – work

Cllr Winter – no apologies sent

The motion was proposed, the motion was seconded

Members **AGREED** to accept members apologies for absence.

02 Declarations of Interest and requests for Dispensations

If a member is not given a dispensation, they must withdraw from the meeting while the item is discussed. (Standing Orders Section 13)

Cllr Gillett and Cllr Randell declared an interest in Item 7.2, and did not request a dispensation to speak and vote.

03 Minutes of Previous Meetings

3.1 To agree and sign the minutes from the Full Council Meeting on the 25th January 2024.

The motion was proposed, the motion was seconded

Members **AGREED** the minutes from the Full Council Meeting on the 25th January 2024.

The Chair signed the minutes.

04 Public Participation Time

The meeting will be adjourned for a period of 15 minutes to allow Members of the Public to speak, to receive County and District Councillors reports and allow Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

The motion was proposed, the motion was seconded

Members **AGREED** to adjourn the meeting for a period of 15 minutes to allow Members of the Public to speak, to receive County and District Councillors reports and allow Councillors with prejudicial interests to speak

The motion was proposed, the motion was seconded

Members **AGREED** to resume the meeting.

05 Matters from previous meetings

Update on progress on items from previous meetings. No decisions may be taken.

- 5.1 Cllr Jenkinson's forms completed and sent to Kings Lynn Borough Council.
- 5.2 KLBC sent Precept form.
- 5.3 New Harris fencing at playground slide in progress.

06 Finance

- 6.1 To consider and agree Councils list of payments for February

The motion was proposed, the motion was seconded

Members **AGREED** the Councils list of payments with an additional invoice for J & R Lighting for £144.00 for the fencing at the playground.

- 6.2 To consider and agree a request from Northwold Social Club to pay for them to have CCTV installed.

The motion was proposed, the motion was seconded

Members **AGREED** not to pay for the Social Clubs' CCTV, as the Club had not gone through the proper procedures with Council by going through the Clerk.

- 6.3 To consider and agree if to renew NALC's annual subscription.

The motion was proposed, the motion was seconded

Members **AGREED** to renew NALC's annual subscription.

07 Planning, Buildings and Environment.

- 7.1 Update on playground inspections and to consider and agree any actions.

The motion was proposed, the motion was seconded

Members **AGREED** the following:

For the Clerk to put together an inspection sheet for members to use, so Councillors can formally record their visual inspections.

For the inspections to be bi-weekly.

Cllrs Bennett, Smith (Whittington) and Raynor (Northwold) will complete the inspections and send the Clerk photos of each piece of equipment.

- 7.2 To consider and agree the action for the slide at Northwold play area.

The motion was proposed, the motion was seconded

Members **AGREED** the following:

To keep the mound in place.

For Cllrs Bennett, Rayner, Jenkinson and T MacMullen to form a working group along with the clerk for this project.

- 7.3 Update on the Orchard and to consider and agree any actions.

The motion was proposed, the motion was seconded

Members **AGREED** for Cllrs Bennet, Rayner and T MacMullen to meet with the original contractor and obtain a solution and quotes to resolve this situation.

- 7.4 Update on the SAM2 data and to consider and agree any actions.

The motion was proposed, the motion was seconded

Members **AGREED** for Cllr Rayner to collate a document highlighting the issues of speeding in Northwold and Whittington. Councillors to send Cllr Rayner any useful information, and then the draft to be circulated to Council before sending to Highways.

- 7.5 To consider and agree if to have the 5 year topple test.

The motion was proposed, the motion was seconded

Members **AGREED** for Cllrs Nickles and MacMullen to investigate the ownership of Northwold church cemetery before proceeding and will report back to Council.

7.6 Update on Gypsy and Traveller Sites and to consider and agree any actions.

The motion was proposed, the motion was seconded

Members **AGREED** to have no comment on the consultation, but to ask Borough Council for clarification on their terminology used in the consultation document re the Oaks at Northwold

7.7 To consider and agree how to tackle vandalism to Councils assets.

The motion was proposed, the motion was seconded

Members **AGREED** to monitor the situation.

08 Policies, Documents and Communications.

8.1 To consider and agree a meeting start time.

The motion was proposed, the motion was seconded

Members **AGREED** to wait until Cllr Jenkinson can attend the discussion.

8.2 To consider and agree if to change the current emails set up.

The motion was proposed, the motion was seconded

Members **AGREED** to move to the .GOV emails as offered by NALC.

8.3 To consider and agree the agenda format.

The motion was proposed, the motion was seconded

Members **AGREED** to make the section stating:

“to receive County and District Councillors reports” more prominent.

09 Correspondence

To consider correspondence received by the Council and agree responses
Thereto

9.1 Email from Hockwold Cum Wilton Parish Council

The motion was proposed, the motion was seconded

Members **AGREED** for Cllr M Gillett to attend the working party and represent Council.

9.2 Thank you from resident.

A resident thanked Council for clearing up the dog bin and clearing the mess around it.

10 To Report any other business.

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

Asset Register

SAM2 for the website

Internal Audit

New Clerk advertisement.

War Graves Signage.

Plan of Parish

11 Date of next council meeting

11.1 7th March 2024 at Northwold Village Hall

MEETING CLOSED: 21:44pm

CHAIR: _____

DATE: _____